

Spearfish District Technology Committee Minutes

April 9, 2024

Members Present: Scott Hardesty, Steven Overby, John Mitchell, Tony Mayer, Aaron Norton, Don Lyon, Lana Main, and Brooke McLellan.

Scott called the meeting to order at 3:45 p.m. in the HS Library.

Agenda

End Of Year Teacher/Classified Staff Laptop Check-In

- Certified Staff will receive a new laptop for the next school year.
- Requested 300 new laptops to be delivered first week of May to be able to image and provide staff with a new laptop at end of school year when they turn in current laptop.
- The remaining ordered laptops are scheduled to arrive after Memorial Day.
- All Certified teachers and Classified staff must check in their current school assigned laptop to the Tech Department by the last day of school.
- It is imperative we get all Classified Staff laptops turned in the last day of school so we can surplus those laptops in June.
- Classified staff can pick up their newly imaged laptop after July 1, 2024.
- Please make sure any important files are saved in your network drive or Google drive. Otherwise, you will lose these files when we wipe your computer.

District Technology Surplus

- Please contact the Tech Department ASAP if you have any tech items in your classroom that are no longer being used.
- This will allow us to either surplus items in June or reassign elsewhere in district.

Retiring/Leaving Staff Network Accounts

- Network accounts and Google accounts will be removed after July 1, 2024.
- Any shared Google documents need ownership transferred or shared users will lose access.
- Please contact Tech Department if you would like help saving files.

iBoss Classroom Management

- Purchased iBoss Classroom Management. Price was very affordable with our current iBoss subscription upgrade.
- This product works only with Google Classroom.
- Will trial the product for 30 days. If we decide it won't work well, then will get money back within the 30 days.

Summer Projects

- Laptop Rotation grades 6-12.
- Creekside 1:1
 - Setup Creekside Grades 3 and 4 laptop storage/charging cabinets.
 - Image and prepare laptops.
- Surplus and sell HP 430 laptops and other tech items throughout the district.
- Finish up tech items at the new CTE building.
- Replace 10 Smartboards with ViewSonic displays throughout school district. We plan to mount ViewSonic Boards on carts rather than on walls.
- Computer Imaging.
- Network/Server Updates.

This is will be last meeting of the school year and would like to thank all Tech Committee members for their participation.

Next meeting will be October 8, 2024