

## **UNAPPROVED**

### **MINUTES OF ANNUAL SCHOOL BOARD MEETING**

**JULY 10, 2023**

THE ANNUAL MEETING OF THE SCHOOL BOARD OF SPEARFISH SCHOOL DISTRICT 40-2, LAWRENCE COUNTY, SOUTH DAKOTA, WAS HELD AT THE ADMINISTRATIVE OFFICE BUILDING ON THE 10TH DAY OF JULY 2023. THE FOLLOWING MEMBERS WERE PRESENT: President Ellen Plocek, Vice President Ryan Niesent, Eric Skavang, Nathan Hoogshagen and Alesha Limbo. School administrators present were: Easton, Crosswait, Heilman, Main, Williams, Seyer, Lyon, Sumners and Olson.

Business Manager Craig Crosswait called the annual School Board meeting to order.

- The “Annual” School Board meeting is required by statute.
- 13-8-10. Meetings of board--Election of officers--Designation of depository and newspaper--Quorum. The annual meeting shall be held on the second Monday of July unless otherwise designated by the board at the prior regular meeting. Regular meetings shall be on the second Monday of each month unless otherwise designated by the board at the annual meeting. At the annual meeting the school board shall organize by the election of a president and a vice president from its membership, and such officers shall serve until the next annual meeting. The board shall designate the depository or depositories as provided in § 13-16-15, and the custodians of all accounts; and designate the legal newspaper to be used for publishing all official notices and proceedings. A majority of the members of the school board constitutes a quorum for the purpose of conducting business. Any board action may be taken if it is approved by the majority of the members voting.

Newly elected Board member Alesha Limbo was sworn in for a three-year term.

Crosswait opened nominations for School Board President. Skavang nominated Ellen Plocek, seconded by Niesent. No more nominations were made. Plocek was unanimously elected president.

President Plocek opened nominations for School Board Vice President. Hoogshagen nominated Ryan Niesent, seconded by Skavang. No more nominations were made. Ryan Niesent was unanimously elected vice president.

Motion was made by Skavang, seconded by Niesent and carried to set the regular meeting date as the second Monday of every month at 5:30 p.m. at the Administrative Office Building. The October 9<sup>th</sup> meeting will be moved to October 10, 2023 due to Native American Day.

Motion was made by Skavang, seconded Niesent and carried to keep the Board meeting rate of pay at \$50 per meeting and the committee meetings at \$30 per meeting.

Motion was made by Hoogshagen, seconded by Niesent and carried to appoint Eric Skavang as the Board member official representative to the Black Hills Special Services Cooperative Board of Directors and Ellen Plocek as alternate.

Motion was made by Hoogshagen, seconded by Skavang and carried to appoint Alesha Limbo to serve on the Spearfish Foundation for Public Education Board of Directors.

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President Plocek selected School Board member committees for the 2023-24 school year:

- Policy: Eric Skavang & Ellen Plocek
- District Improvement Team: Alesha Limbo
- Finance: Ellen Plocek & Ryan Niesent
- Facilities: Nathan Hoogshagen & Ryan Niesent
- Safety Committee: Nathan Hoogshagen

Motion was made by Hoogshagen, seconded by Niesent and carried to approve the consent agenda.

#### Consent Agenda Resolution:

1. Named the Business Manager as custodian of funds.
2. Determined amount of bond for the Business Manager (\$1,000,000)
3. Authorized the Business Manager to transfer and invest funds as necessary during the course of the school year.
4. Appointed the Business Manager to sign all documents for the school lunch program and trust and agency funds.
5. Retained legal services of Sam Kerr for the 2023-24 school year.
6. Designated Sarah Heilman as the Title IX Coordinator
7. Approved a resolution to appoint the Superintendent as district representative to sign as agent for the federal and state grant programs and to participate in Title programs during the 2023-24 school year.
8. Set admission and activity ticket rates for school activities (same as last year):
  - Student single (Grades K -12) - \$3
  - Adult single - \$5
  - Student activity ticket - \$25
  - Senior citizen activity ticket - \$5
  - Adult activity pass - \$75
  - Two adult activity tickets - \$125
  - Family Pass (2 adults with 2 or more students) - \$175
9. Set school lunch and breakfast prices for the 2023-24 school year:
  - Lunch: K-5 - \$3.10, 6-12 - \$3.35; (.20 increase) Adults \$4.01 (adjustment will be made when SD CANS sets rate)
  - Breakfast: K-5 - \$ 1.40; 6-12 -\$1.65; (.20 increase) adults - \$2.25 (.28 increase)
10. Activity bus driver rate = \$15.00/hr.
11. Set substitute pay for secretaries, custodians and ESP's = \$13.50/hr. (\$2/hr. increase) \$14.50/hr. long-term 30 days or more (\$2/hr. increase)
12. Set substitute teacher pay:
  - Non-certified substitute - \$100/day (no increase)
  - Certified substitute - \$115/day (no increase)
  - Long-term substitute - \$150/day (no increase) (substitute teaching for 30 consecutive days, same teacher/classroom, retroactive to the first day)
13. Set Driver's Education registration fee and compensation rate for 2023-24 school year:
  - Registration fee per in-district student = \$300 (\$25 increase)
  - Registration fee per out-of-district student = \$325 (\$25 increase)
  - Registration fee for driving only = \$260 (new category)
  - Compensation per teacher for student registration = \$250 (no increase)

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Compensation per student for classroom instruction = \$40 (no increase)

Compensation per hour for driving instruction = \$30.00 (\$1.50 hr. increase)

14. Select Black Hills Pioneer as the official newspaper
15. Appointed superintendent, business manager and director of buildings & grounds as appraisers.

Motion was made by Skavang, seconded by Hoogshagen and carried to adjourn the meeting. 5:55 p.m.

Ellen Plocek, Board President

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Craig Crosswait, Business Manager

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