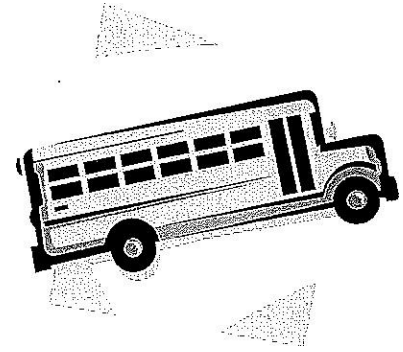


Dear Parents,

Dakota Bus Service and the Spearfish School District work cooperatively to provide transportation services to students within our district. Please take a few minutes to read the "Bus Courtesy Rules " listed below. These rules are posted in every bus. The guidelines were implemented with the safety of our students as our top priority. Please discuss the rules with your child. If you have any questions, the following contact information is provided for your convenience:



Dakota Bus Service: 642-2353

Spearfish School District: 717-1201

West Elementary: 717-1205

Mt. View Elementary: 717-1209

BUS COURTESY RULES

1. **BE ON TIME TO KEEP THE BUS ON SCHEDULE.** The bus driver can only wait briefly at a bus stop.
2. **OBEY THE BUS DRIVER CHEERFULLY.**
3. **EVERYONE IS TO BE SEATED WHILE THE BUS IS IN MOTION.** No one is to get out of their seat until the bus is stopped and the door is open.
4. **PASSENGERS ARE REQUIRED TO SHARE SEATS WITH UP TO THREE PASSENGERS.** Seats cannot be "saved" or reserved unless assigned by the bus driver.
5. **KEEP HEAD, ARMS AND HANDS INSIDE THE BUS.** only the bus driver is allowed to operate the windows for proper ventilation.
6. **HELP KEEP YOUR BUS CLEAN.** No food or beverage will be consumed on the bus. .
7. **BE RESPECTFUL. BE RESPONSIBLE. BE SAFE.** The 3-B's Code of Behavior, familiar to all students at West Elementary, applies to our students on the bus. No profane language, shoving or fighting will be tolerated. Show each other courtesy and respect.
8. **NO VANDALISM OF BUS EQUIPMENT!** Cutting or marking seats with pens or pencils will justify being put off the bus. Parent will be liable for damages caused by their child.
9. **WHEN LEAVING THE BUS** keep looking at the bus driver for a signal to cross roadway safely.
10. **BUS DRIVERS ATTEMPT TO RESOLVE MISCONDUCT ISSUES IMMEDIATELY.** If inappropriate behavior continues, a "Bus Conduct Report" will be filed with West/Mt. View Elementary Principal Nick Gottlob and/or Vice Principal Carole Schaffen and the matter will be resolved or bus transportation for that student will be terminated.