

**Spearfish School District 40-2
8000 Internal Board Operations**

Board Policy

Code: 8230

AGENDA

~~The superintendent and board president will prepare an agenda, in cooperation with board members and building administrators, for each meeting. The agenda and supporting materials will be delivered to board members at least 48 hours prior to the regular meeting.~~

The school board is committed to conducting the public's business in public and providing community members an opportunity to observe and participate in school board meetings. In keeping with those commitments, and to provide for the orderly conduct of the district's business, the superintendent, in cooperation with the board president, will prepare board meeting agendas that outline matters to be brought to the school board's attention at meetings.

~~Those who wish to be heard or to present matters of concern to the Board are requested to contact the superintendent's office six days prior to the meeting. The business presented shall be included on the agenda for the convenience of the Board.~~

The district will attempt to accommodate anyone who may request to have an item placed on a board meeting agenda, provided the request is reasonable, timely and made in a manner consistent with board policy and procedures. Each agenda will reflect that the board reserves suitable time at each meeting to allow citizens to address the board, limited at the chair's discretion, but not so limited as to provide for no public comment.

Individuals or groups often contact single board member with issues which usually could be handled by the superintendent or principal's office. In those cases of apparent exception, board members will encourage the chain-of-command until the matter has been presented to the entire Board. (See 2800.1AR)

SDCL 1-25-1: Official meetings open to the public

Adopted	<u>June 15, 1975</u>
Reviewed	<u>August 10, 1987</u>
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